Community Curator Fellow Job Description

20 April 2021

With the support of Mass Humanities’ Digital Capacity Grant, The History Project will hire a Community Curator Fellow as a consultant for The History Project’s efforts to document and share Boston’s Black LGBTQ history. Due to COVID-19, the Fellow can work entirely remotely if necessary.

With a stipend of $5,000 for a flexible project term of June 1, 2021 to September 1, 2021, the Fellow will be tasked with overseeing the project in collaboration with Executive Director Joan Ilacqua. Throughout the project term, the Fellow will host virtual community focus groups, solicit and curate submissions to a crowdsourced timeline, and upload resources and assets to a Knightlab Timeline and the #QueerArchivesAtHome project.

At the completion of the fellowship, the Community Curator will write a standard operating procedure to be publicly and freely shared. The History Project will host the Community Curator and participants at a public launch event.

Goals include:

● Creating guidelines for crowdsourced submissions to the timeline project
● Engaging in community outreach with LGBTQ organizations and activists that engage Boston’s Black community and inviting the community to comment on the process and add their stories to the timeline by hosting virtual focus groups
● Curating submissions to add to the timeline and to the ongoing #QueerArchivesAtHome project
● With the support of THP’s volunteers, digitizing images, oral history interviews, and other historical resources, and adding those resources and descriptions to the timeline
● Creating a guide for future digital community outreach projects

Preferred Requirements

● A current or rising senior undergraduate, graduate student, or recent graduate from a program focusing on Public History, Archives, Library and Information Science, Museum Studies, American Studies, History, African American Studies, or a related field seeking to gain experience with a community-centered public history project
● Familiarity with the history of Boston’s Black and LGBTQ communities
● Previous public history interpretation, public speaking, and presentation skills or coursework
● Excellent written and verbal communication skills, must be organized, flexible, detail-oriented
● Ability to work remotely and communicate via Zoom
- Ability to work independently and collaboratively with Executive Director and volunteers on various aspects of the project simultaneously
- Ability to commit 20 hours per week for 13 weeks (260 hours) to the project from June 1 through September 1, 2021 [Start and end dates are flexible].

To apply, please send a letter of interest and a copy of your resume to Executive Director Joan Ilacqua at joan.ilacqua@historyproject.org by May 14, 2021.

Please contact Executive Director Joan Ilacqua with any questions at joan.ilacqua@historyproject.org.